



**BOYS & GIRLS CLUBS**  
OF GRAND RAPIDS AND  
GREENWAY

# Membership Application

This box for office use only	
New _____ Renew _____	Annual Membership Fee: \$10
Membership # _____	Cash/Check Amt. _____
Notes _____	Check # _____
Staff Initials _____	Date _____
	<i>Verified</i>

CHILD INFORMATION (PLEASE PRINT)	
Child's Name (First Middle Initial Last)	Home Telephone Number
Address (Street, City, State, Zip Code)	
Race/Ethnicity <input type="checkbox"/> African American or Black <input type="checkbox"/> American Indian / Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Native Hawaiian / Other Pacific Islander <input type="checkbox"/> White / Caucasian	Gender <input type="checkbox"/> M <input type="checkbox"/> F Birth Date (MMDDYY)
School Child Will Be Attending (also, Teachers name if known)	Grade Age
Eye Color	Hair Color Weight (lbs) Height
How did you find out about the club? <input type="checkbox"/> TV <input type="checkbox"/> Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Friend <input type="checkbox"/> Other (friend name _____) (explain: _____)	
Club Location Preference <input type="checkbox"/> Robert. J Elkington Middle School <input type="checkbox"/> Greenway High School	
Living with (check all that apply) <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Joint Custody <input type="checkbox"/> Foster Family <input type="checkbox"/> Other _____	
IDENTIFYING INFORMATION (PLEASE PRINT)	
① Parent/Legal Guardian Name (First Middle Initial Last) Relationship to Member:	Home Number
Address (Street, City, State, Zip Code)	Cell Phone Number
Email Address	
Employed By (Or School Attending)	Hours of Employment From <input type="checkbox"/> am <input type="checkbox"/> pm To <input type="checkbox"/> am <input type="checkbox"/> pm
Address (Street, City, State, Zip Code)	Work/School Number
② Parent/Legal Guardian Name (First Middle Initial Last) Relationship to Member:	Home Number
Address (Street, City, State, Zip Code)	Cell Phone Number
Email Address	
Employed By (Or School Attending)	Hours of Employment From <input type="checkbox"/> am <input type="checkbox"/> pm To <input type="checkbox"/> am <input type="checkbox"/> pm
Address (Street, City, State, Zip Code)	Work/School Number
EMERGENCY CONTACTS / AUTHORIZED PICK-UP (PLEASE PRINT)	
① Name - Other Than Parent(s) Or Doctor (First Middle Initial Last)	Telephone Number ( ) -
Address (Street, City, State, Zip Code)	Relationship to Member
② Name - Other Than Parent(s) Or Doctor (First Middle Initial Last)	Telephone Number
Address (Street, City, State, Zip Code)	Relationship to Member



Check all that apply.

I certify that the information provided on this form is correct and may be verified if necessary. I agree to the above statements.

I further give consent for any photographs and/or videotape in which my child may appear in good taste to promote a positive Club image (i.e. publications, television, social media, advertisements, thank you displays, club correspondence, etc.).

The information given herein is true and complete. I understand and agree to the policies indicated above in the Trip & Activity Permission and Agreements portion. I am hereby enrolling my child \_\_\_\_\_ in the Boys & Girls Clubs of Grand Rapids and Greenway.

**Parent/Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(You agree that by typing your name, you are electronically signing this document.)*

**Member's Pledge:** *I understand and agree to follow the Club's guidelines, expectations and policies in order to maintain a safe and positive environment for all kids. I will respect the Club, the staff and my fellow members. I have certain responsibilities while in the Club to ensure a positive place for all kids to be. I understand that if I choose not to follow my own responsibilities and Club guidelines, appropriate consequences will follow. I also certify that if I am 18 years of age, that I still actively attend high school or an acceptable alternative.*

**I wish to become a member of the Boys & Girls Clubs of Grand Rapids and Greenway.**

**Member Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(You agree that by typing your name, you are electronically signing this document.)*

## CLUB RULES

The following is a list of rules and regulations that all Boys & Girls Clubs of Grand Rapids and Greenway members must agree to follow while at the Club. These rules are intended to protect the safety and overall well-being of Club members and staff personnel.

- Members are expected to treat other members and staff with respect.
- Members are expected to follow staff directions at all times.
- Members are expected to dress appropriately. Wearing clothing that exposes undergarments, excess skin, and/or is provocative is not appropriate for the Club. Clothing that displays inappropriate material such as gang signs is prohibited.
- Members must check-in their coats, backpacks, and other personal belongings at the front desk when they sign into the Club.
- Members are expected to respect Club equipment and Club grounds. Members are expected to clean up after themselves and refrain from littering or vandalizing Club property in any way.
- Weapons, sharp instruments, or anything that could cause harm to another individual are not allowed on Club grounds. This includes anything that could be perceived as or resemble a weapon. Some examples would include: toy guns, box cutters, chemicals, lighters, etc.
- No Club member will be allowed back into the Club once they have checked out for the day, unless pre-authorized by Club staff. Once a Club member checks out for the day they must leave Club property as well.
- Swearing and other obscene or profane language is prohibited.
- Alcohol, drugs, tobacco, and drug paraphernalia are prohibited from the Club. This includes over the counter and prescription medications, unless authorized by Club staff and is checked in at the front desk. Club members will not be allowed into the Club if they appear to be under the influence of drugs and/or alcohol.
- Fighting, aggressive behavior, and/or bullying will not be allowed.
- The Club is not responsible for any stolen, lost, or broken items brought into the Club by a member. The Club strongly suggests that expensive personal items are left at home.
- Club members are expected to be enrolled in and attend school. If a member did not attend school on a scheduled school day they should not be attending the Club, unless otherwise authorized by Club staff.
- Parental/guardian consent forms must be signed and turned in before a member can participate in off-site activities.
- Parental/guardian consent forms must be signed in order to use the computer lab.
- Members are expected to report any rule violations to staff immediately.

The Boys & Girls Club wants to make sure that all members have a safe and healthy place to play, learn, grow, and to have fun. As a member you have the right to be treated fairly and with respect. If at any time you feel your rights as a member have been violated you are strongly encouraged to speak with a Club staff member about the situation.

I have reviewed these rules with a Club staff member and agree to abide by them. I understand that failure to do so could result in suspension and/or termination from the Club.

**Member/Guest Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(You agree that by typing your name, you are electronically signing this document.)*

**Parent/Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(You agree that by typing your name, you are electronically signing this document.)*





lease mail completed applications to

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Boys & Girls Clubs of Grand Rapids and Greenway  
P.O. Box 61  
Grand Rapids, MI 49503-0061

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\*UDQ 5DSLGW01

**GREAT FUTURES START HERE.**



**BOYS & GIRLS CLUBS**  
OF GRAND RAPIDS AND GREENWAY

Boys & Girls Clubs of  
Grand Rapids and Greenway  
P.O. Box 61  
Grand Rapids, MN 55744  
218-327-5700 ext. 41045  
lkangasolson@bgcnorth.org www.bgcnorth.org/grg

For more information on  
Boys & Girls Clubs, visit [www.bgca.org](http://www.bgca.org).

## **Tennessee Warning Notice / Use of Data / Equal Opportunity Information**

Department of Employment and Economic Development (DEED) grant recipient:

### **Boys & Girls Clubs of Grand Rapids and Greenway**

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*Please read the Tennessee Warning Notice below and the equal opportunity information on the reverse side. When you finish reading, please sign and date at the bottom.*

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#### **TENNESSEN WARNING NOTICE:**

The data we are asking you to provide about yourself is considered private data by [Minnesota Statute 13.47 subdivision 2](#). In order to collect and use this data we must tell you why we need the data, how we intend to use it, and any consequences you may experience if you supply the information or not.

#### **Why we need the data**

Personal characteristics such as age, gender, ethnicity, race, disability and economic status is collected to evaluate our performance and in some cases, to determine if you're eligible for special assistance

#### **How we intend to use the data**

Work and education history will be shared with the Department of Employment and Economic Development (DEED) and may be shared with prospective employers. Additionally other government entities with a legal right to this data may see your information

#### **Consequences to you**

You can refuse to supply any or all of this information; you are not legally required to provide any of this information. Not supplying sufficient information may limit our ability to provide you the services you want.

#### **For more information**

DEED Data Practices <http://mn.gov/deed/about/what-guides-us/data-practices/>

Minnesota Data Practices Act [www.revisor.leg.state.mn.us/stats/13/](http://www.revisor.leg.state.mn.us/stats/13/)

Minnesota Department of Administration Information Policy Analysis Division [www.ipad.state.mn.us/index.html](http://www.ipad.state.mn.us/index.html)

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#### **EQUAL OPPORTUNITY IS THE LAW: (Please see the reverse side for additional information)**

We consider applicants without regard to race, color, creed, religion, national origin, age, sex, political affiliation or belief, marital status, disability, sexual orientation, or status with regard to public assistance. It is our policy to abide by all federal, state, and local laws concerning discrimination.

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#### **COMPLAINT AND APPEAL POLICY:**

If you feel that anyone in our office has treated you unfairly, you have the right to file a complaint. If you have been denied services, you have the right to an appeal. If you wish to file a formal complaint or an appeal, please see a staff member for assistance.

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I have been made aware of and understand this Tennessee Warning notice. (If you do not understand this statement, please ask that a staff member explain it to you.) I agree that the information on this form may be shared among Minnesota WorkForce Center agencies for the purpose of helping me find employment or training.

I have read the equal opportunity information found on the reverse side "NOTICE TO THE PUBLIC", [Equal Opportunity Is The Law](#). I understand that I have the right to file a complaint of discrimination.

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Date \_\_\_\_\_ Signature [If Under 18, Signature of Parent/Guardian] (You agree that by typing your name, you are electronically signing this document.)

**This material is available in alternative formats, such as large print, Braille, or audio tape.**

## **NOTICE TO THE PUBLIC** **Equal Opportunity Is The Law**

It is against the law for us as the recipient of DEED funds to discriminate on the following bases:

Against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and

Against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any DEED-funded program or activity.

The recipient must not discriminate in any of the following areas:

Deciding who will be admitted, or have access, to any DEED funded program or activity;

Providing opportunities in, or treating any person with regard to, such a program or activity; or

Making employment decisions in the administration of, or in connection with, such a program or activity.

### **What to Do If You Believe You Have Experienced Discrimination**

If you think that you have been subjected to discrimination under a DEED funded program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

Name/Title of Designated Equal Opportunity Officer:

Lori Peterson, Director of Public Affairs

690 Jackson Street

St. Paul, MN 55130

PHONE: 651-726-2582

FAX: 651-200-4100

EMAIL: [lpeterson@bqc-tc.org](mailto:lpeterson@bqc-tc.org)

Susan Tulashie, Equal Opportunity Officer  
Workforce Development Division

Department of Employment and Economic  
Development

1st National Bank Building

332 Minnesota Street, Suite E200

St. Paul, MN 55101

Direct: 651-259-7586 Fax: 651-215-3842

MN Relay 7-1-1 or 1-800-627-3529

[www.PositivelyMinnesota.com](http://www.PositivelyMinnesota.com)

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Minnesota Department of Economic Development, Workforce Development Division (see address above).

If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for the recipient to issue that Notice before filing a complaint with the Civil Rights Center (CRC). However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).

If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

The above "NOTICE TO THE PUBLIC" applies to the federal programs covered under the Workforce Investment Act. Complaints concerning services provided by non-WIA programs may be processed differently.

The recipient\* must provide the notice to all appropriate parties including: club members and applicants for services; participants; applicants for employment; employees; unions or professional organizations that hold collective bargaining or professional agreements with the recipient; sub-recipients that receive DEED funds from the recipient; members of the public, including those with impaired vision or hearing.

\***Term to Know—Recipient:** Any entity to which financial assistance is extended, directly from the U.S. Department of Labor or through the Governor or another recipient; excluding the ultimate beneficiaries of the programs or activities.

Updated January 2015

**Parent/ Legal Guardian – Please keep this page for your records.**